

GOVERNMENT OF ASSAM  
OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM  
KAHILIPARA \*\*\*\*\* GUWAHATI-19.

No.PC/HE/Plan-24/2012/210

Dated Kahilipara the 12<sup>th</sup> September /2019.

From : Smti. G. Phukan, ACS  
Director of Higher Education, Assam  
Kahilipara, Guwahati-19.

To, 1. The Registrar,  
Gauhati University, Guwahati/ Dibrugarh University, Dibrugarh/ Bodoland University,  
Kokrajhar/ Cotton University, Guwahati/ Kumar Bhaskar Varma Sanskrit & Ancient Studies  
University, Nalbari/ Bhattadev University, Bajali./Madhabdev University, Narayanpur/ Kabi Guru  
Rabindra Nath Tagore University, Hojai.  
2. The Principal (all),  
Govt. and Provincialised Colleges of Assam.

Sub: Regarding uploading of fee waiver datas in web portal.

Ref. This office letter No.PC/HE/Plan-24/2012/206, dtd.12/09/2019.

Sir,

In continuation to this office letter mentioned under reference, I would like to inform you that the documents/data have not yet been uploaded in the fee waiver web portal developed through AMTRON for the year 2019-20.

You are, therefore requested to upload the documents/data in the fee waiver web portal for 2019-20 latest by 20<sup>th</sup> September/2019, so that the process can be completed immediately and the undersigned can move proposal to Govt. for release of fund at the earliest.

The steps to be followed for uploading fee waiver datas noted below :

1. Login and setting up new pass word.
2. Uploading of University/College category and submit the document proof.
3. Approval of University/College category.
4. Institute will prepare and upload the all students Master Data.
5. Institute will prepare and upload the BPL students Master Data.
6. Entry of Fee Master Data( applicable only for Universities).
7. Uploading of Undertaking (that must be signed with official seal of concerned authority of the institution)
8. The final step is "Compile Data" to complete the Fee Waiver Process. (the Compile Data option is available in the Fee Waiver Application in the "Admission Process" Menu).

Please contact for any clarification at email via [prasanta.lahkar@amtron.in](mailto:prasanta.lahkar@amtron.in)

Yours Faithfully,

*[Signature]*  
12/9/19  
Director of Higher Education, Assam  
Kahilipara, Guwahati-19.

Dated Kahilipara the 12<sup>th</sup> September/2019.

Memo No. PC/HE/Plan-24/2012/210-A

Copy to :-

1. The Joint Secretary to the Govt. of Assam, Higher Education Department, Dispur, Guwahati-6.
2. Sri Mukul Kalita, Manager, IT Division, AMTRON, Bamunimaidam, Guwahati-21.
3. Sri Prasanta Lahkar, Web Developer, AMTRON, Bamunimaidam, Guwahati-21.

Director of Higher Education, Assam  
Kahilipara, Guwahati-19

**GOVERNMENT OF ASSAM**  
**OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM**  
**KAHILIPARA, \*\*\*\*\*GUWAHATI-19.**

No. PC/HE/Misc./42/2020/59

Dated Kahilipara the 16<sup>th</sup> September, 2021

From : Sri Dharma Kanta Mili, A.C.S  
Director of Higher Education, Assam  
Kahilipara, Guwahati-19.

To, ✓ 1. The Registrar,  
Gauhati University/ Dibrugarh University/ Bodoland University/ Cotton University/  
K.B.V. Sanskrit & Ancient Studies University/ Bhattadev University/ Madhabdev  
University/ Rabindranath Tagore University/ Women University/Majuli University of  
Culture/Birangana Sati Sadhini Rajyik Viswavidyalaya.  
✓ 2. The Principal(s),  
All Govt. College/Provincialised College/Govt. Model College of Assam.

Sub: Reg. Fee Waiver Scheme for the year 2021-22 .


Ref. Govt. Notification No.AHE.354/2021/11, dtd.13/09/2021.

Sir,

In continuation of this office letter No.PC/HE/Misc./42//2020/51, dtd.06/09/2021, I have the honour to enclose herewith the copy of Govt. Corrigendum No.AHE.354/2021/9, dtd.10/09/2021 and Govt. Notification No.AHE.354/2021/11, dtd.13/09/2021 regarding fee waiver scheme for the year 2021-22.

This is for your kind information and necessary action.

Yours Faithfully,

  
Director of Higher Education, Assam.

Wp Kahilipara, Guwahati-19.

Dated Kahilipara the 16<sup>th</sup> September, 2021

Memo No. PC/HE/Misc./42/2020/59 -A

Copy to :-

1. The PPS to the Hon'ble Chief Minister, Assam, Dipur, Guwahati-6 for kind appraisal of the Hon'ble Chief Minister.
2. The P.S. to the Hon'ble Minister, Education, Assam, Dipur, Guwahati-6 for kind appraisal of the Hon'ble Minister.
3. The P.S. to the Principal Secretary to the Govt. of Assam, Higher Education Department, Dipur, Guwahati-6.
4. The P.S. to the Commissioner & Secretary to the Govt. of Assam, Finance Department, Dipur, Guwahati-6.
5. The P.S. to the Secretary to the Govt. of Assam, Higher Education Department, Dipur, Guwahati-6.
6. Guard File.

/

Director of Higher Education, Assam.  
Kahilipara, Guwahati-19.

(50)

**GOVERNMENT OF ASSAM  
HIGHER EDUCATION DEPARTMENT  
DISPUR, GUWAHATI-6**

**ORDERS BY THE GOVERNOR**

Dated Dispur the 13<sup>th</sup> September, 2021

**NOTIFICATION**

No.AHE.354/2021/11 : In continuation of this Department's OM issued vide No.AHE.354/2021/8 dtd.06 /09/2021 and No.AHE.354/2021/9 dtd.10/09/2021, the Governor of Assam is pleased to notify that -

1. As an alternative to the Income Certificate issued by the Circle Officer as stated in the OM, the Head of the Institution from where a student has passed out may also issue an Income Certificate for the purpose of the Fee Waiver Scheme and the same shall be accepted by the Institution admitting the student.

OR

2. The Head of an Institution where a student is seeking admission may admit a student under Fee Waiver Scheme if he/she is satisfied that the annual income of the parents of the student is below Rs.2.00 lakh per annum, by recording their satisfaction and issuing an Income Certificate in favour of the student for this purpose.

OR

3. The student or his/her parents may submit a Notary Affidavit in respect of his/her Annual Income for availing the Fee Waiver Scheme which shall be accepted by the Institution.
4. The Income Certificate so submitted by the candidate will have to be verified by Competent Authority within one year and action as per law will be taken against anyone where submission of false Certificate is established.
5. The College Authority may give admission to the students without examining the original marksheet. However, the admitted students must produce their original marksheet on or before 15<sup>th</sup> October/2021, otherwise, the admission will be cancelled.

*Sdf*

(Dr. B Kalyan Chakravarthy, IAS)  
Principal Secretary to the Govt. of Assam  
Higher Education Department

Memo No. AHE. 354/2021/11 -A

Dated Dispur, the 13th September, 2021

Copy forwarded for information and necessary action to :

1. The P.P.S. to the Hon'ble Chief Minister, Assam for kind appraisal of the Hon'ble Chief Minister.
2. The P.S. to the Hon'ble Minister, Education, Assam for kind appraisal of the Hon'ble Minister.
3. The P.S. to the Principal Secretary to the Govt. of Assam, Higher Education Department for kind appraisal of the Principal Secretary.
4. The P.S. to the Commissioner & Secretary to the Govt. of Assam, Finance Department for kind appraisal of the Commissioner & Secretary.
5. The Director of Higher Education, Assam for necessary action. He will communicate to all the Universities and Colleges through posting it in his website.
- ✓ 6. The Director of Information & Public Relations Assam for wide publicity.
7. Guard file.

By order etc.,  
*[Signature]*  
13/9/21

Deputy Secretary to the Govt. of Assam  
Higher Education Department.



GOVT. OF ASSAM  
OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM  
KAHILIPARA ::: GUWAHATI

No. DHE/NEP-2020/2022/68

Dated: Kahilipara, 17<sup>th</sup> August, 2023

N O T I C E

This is to notify that the updation of Fee Waiver status will be available for Colleges/Universities in the Institute's admin portal from 17-08-2023 to 24-08-2023. In this regard, the Institutions are requested to ensure that appropriate document, as per relevant Govt. notification/O.M, are uploaded in the portal for all students admitted against Fee Waiver scheme.

Accordingly, the following scenarios are anticipated and Institutions are advised to process the applications accordingly by logging into the Institution's admin portal and clicking on the link: <https://assam.samarth.ac.in/index.php/admissionjan23/admitted-applicant/update-applicant>

- I. If the student has uploaded the relevant document then the institution will consider it as eligible for Fee Waiver scheme.
- II. If the student has not uploaded the document and have clicked on "No" as Fee Waiver but has submitted the relevant document to the Institution, the Institution will have the option to update the status to Fee Waiver "Yes" after uploading the relevant document in the portal.
- III. If the student has uploaded a document and upon verification it was found that the document is not correct, as per rules, then the Institution will have the option to update the status to Fee Waiver "No".
- IV. If the student has uploaded a document and upon verification it was found that the document is not correct, as per rules, but the student has submitted the required relevant document, then the Institution will have the option to upload the correct document and update the status as Fee Waiver "Yes".
- V. If the student has uploaded a document and upon verification it was found that the document is correct, as per rules, but the status was marked as Fee Waiver "No", then the Institution will have the option to update the status as Fee Waiver "Yes".

View above, since it is a matter of financial involvement and subsequent reimbursement to Institutions will have symmetric correlation to the data of admitted students under Fee Waiver category that will be fetched directly from the portal, the Institutions are advised to exercise utmost caution and categorically follow the relevant Govt. directive in finalizing the status of Fee Waiver.


Sd/- Dharma Kanta Mili, ACS  
Director of Higher Education, Assam  
Kahilipara, Guwahati-19

Memo No. DHE/NEP-2020/2022/68-A

Dated: Kahilipara, 17<sup>th</sup> August, 2023

Copy to:

1. The Secretary to the Govt. of Assam, Higher Education Department, Dispur, Guwahati-6 for information and necessary action.
2. The P.S. to the Hon'ble Minister, Education, Dispur, Guwahati-6 for information.
3. The P.S. to Addl. Chief Secretary to the Govt. of Assam, Higher Education department, Dispur, Guwahati-6 for information.
4. Dr. Pranjal Protim Barua, OSD, DHE and Nodal Officer, SAMARTH e-Gov suite, Assam for information and necessary action.

  
Director of Higher Education, Assam  
Kahilipara, Guwahati-19

**GOVERNMENT OF ASSAM**  
**OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM**  
**KAHILIPARA\*\*\*\*\*GUWAHATI-19.**

No.PC/HE/SOPD/13/2023/15

Dated Kahilipara the 18<sup>th</sup> August / 2023.

From : Sri Dharma Kanta Mili, A.C.S.,  
Director of Higher Education, Assam  
Kahilipara, Guwahati-19.

To, ✓ The Registrar (s)  
Gauhati University, Guwahati/ Dibrugarh University, Dibrugarh/ Bodoland  
University, Kokrajhar/ Kumar Bhaskar Verma Sanskrit & Ancient Studies  
University, Nalbari/ Cotton University, Guwahati/ Madhabdev University,  
Lakhimpur/ Bhattadev University, Bajali/ Rabindranath Tagore University,  
Hojai/Majuli University of culture, Majuli/ Sati Sadhini Raijyik Viswavidyalaya,  
Golaghat/Women University, Jorhat.

&

The Principal (all)  
Govt./ Provincialised/Govt. Model/ Colleges of Assam.


Sub : Regarding continuation of Scheme of Fee Waiver under Pragyam Bharti for the  
Academic Session 2023-24.

Ref: Govt. ECF No. 255584 dtd. Dated 17/08/2023.

Sir,

With reference to the subject cited above, I have the honour to forward herewith  
a copy of Govt. O.M. vide ECF No. 255584 dtd. Dated 16/08/2023 regarding continuation of  
Fee Waiver scheme in H.S./Degree and M.A./M.Sc/M.Com Course under Pragyam Bharati  
Scheme for the academic session 2023-24 and request you to take necessary measures for  
implementation of the Fee Waiver scheme as per said Govt. O.M..

Yours faithfully,


  
Director of Higher Education, Assam  
Kahilipara, Guwahati- 19 .

Memo No.PC/HE/SOPD/13/2023/15-A

Dated Kahilipara the 18<sup>th</sup> August / 2023.

Copy to:-

1. The Secretary to the Govt. of Assam, Higher Education Department, Dispur, Guwahati-  
6.

  
Director of Higher Education, Assam  
Kahilipara, Guwahati- 19 .

1/251280/2023

Planned by Bunch.  
18-8-2023

14

GOVERNMENT OF ASSAM  
HIGHER EDUCATION DEPARTMENT  
DISPUR, GUWAHATI-6

...

ECF No. 255584

From : Smti. Geeta Kundu Chakraborty  
Joint Secretary to the Govt. of Assam  
Higher Education Deptt.

To : The Director of Higher Education, Assam  
Kahilipara, Guwahati-19.

Sub : Reg. Continuation of Scheme of Fee Waiver under  
Pragyan Bharti for the  
Academic Session 2023-24.

Ref. : No. PC/HE/SOPD/13/2023/9 dated 19th May/2023

Sir,

With reference to the subject cited above, I am directed to forward herewith the Office Memorandum (ANNEXURE - A) for continuation of fee waiver scheme in HS/ Degree and MA/ M.Sc./ M. Com course under Pragyan Bharati Scheme for the academic session 2023-24.'

2096  
18/8/23  
18/8/2023

Yours faithfully,

Signed by Geeta Kundu  
Chakraborty

Date: 17-08-2023 12:40:45  
Joint Secretary to the Govt.

of Assam

Deptt.

Higher Education

/249574/2023

Planning Bench.  
18-8-2023

ANNEXURE-A

GOVERNMENT OF ASSAM  
HIGHER EDUCATION DEPARTMENT  
DISPUR, GUWAHATI-6

ECF No. 255584

OFFICE MEMORANDUM

Sub : Scheme for Fee waiver of admission fees, tuition fees etc. for students taking Admission in H.S./Degree and M.A./M.Sc./M. Com Courses.

In continuation of FEE WAIVER scheme under Pragyani Bharti for free admission in H.S. / Degree and M.A./ M.Sc./M. Com Courses under Higher Education Department, the scheme will continue for the year 2023-2024 for those whose parental income is below Rs. 2 lakh.

1. **Aim:** The aim of the scheme is to provide access to the poor students of the State and to help them achieve the benefits of Higher Education.
2. **Scope and Applicability:** The Schemes will be applicable to the students seeking admission into 1<sup>st</sup> year of H.S./B.A./B.Sc./B.Com and M.A./M.Sc./M.Com courses. Students taking admission in any self-financing course are not eligible under this scheme. In case of H.S. and B.A./B.Sc./B.Com course, those students whose fees were waived earlier will also be eligible to avail the scheme for the second year and third year admission. For M.A./M.Sc./M. Com. the benefit of the scheme is applicable for Final year for those whose fees were waived earlier.
3. **Institutes incorporated under the scheme:**
  - i. All Govt. Colleges, All Govt. Model Colleges including PDUAM and Provincialized Colleges of Assam.
  - ii. Gauhati University, Guwahati. / Dibrugarh University, Dibrugarh. / Bodoland University, Kokrajhar. / Cotton University, Guwahati. / Kumar Bhaskar Varma Sanskrit & Ancient studies University, Nalbari. / Women's University, Jorhat. / Bhattadev University, Bajali. / Rabindranath Tagore University, Hojai / Madhabdev University, Lakhimpur. / Majuli University of Culture, Majuli. / Birangana Sati Sadhini Rajyik Viswavidyalaya, Golaghat.

This scheme will not cover Private Colleges, Private Universities and Central Universities situated in Assam. The Scheme will be applicable to students pursuing higher education in colleges and Universities of Assam in the categories stated above.

4. **Applicability:**

Category of students eligible under the scheme:

- i. Students whose parental annual income is less than Rs. 2.00 lakh from all sources will be eligible to avail this scheme.

Contd./...2

(2)

- ii. If either of the parent (mother or father) of the student is working in the State Govt./ Central Govt./Semi Govt./State or Central Govt. undertakings, such students shall not be eligible under this scheme.
- iii. Scheme is only for regular students having minimum 75% of attendance in classes with no back paper in previous examination.

**5. Proof of Income/Documents required:**

- i. An Income Certificate from the Local Revenue Circle Officer.

OR

- ii. As per Govt. Notification vide No. AIII.354/2021/11 dated 13-09-2021, an alternative to the Income Certificate issued by the Circle Officer, the Head of the Institution from where a student has passed out may also issue an Income Certificate for the purpose of the Fee Waiver Scheme and the same shall be accepted by the Institution admitting the student.

OR

- iii. The Head of an Institution where a student is seeking admission may admit a student under Fee Waiver Scheme if he/she is satisfied that the annual income of the parents of the student is below Rs.2.00 lakh per annum, by recording their satisfaction and issuing an Income Certificate in favour of the student for this purpose.

OR

- iv. The student or his/her parents may submit a Notary/Affidavit in respect of his/her Annual Income for availing the Fee Waiver Scheme which shall be accepted by the Institution.
- v. The Income Certificate so submitted by the candidate will have to be verified by the Competent Authority within one year and action as per Law will be taken against anyone where submission of false Certificate is established.
- vi. The College authority may give admission to the students without examining the original marks sheet. However, the admitted students must produce their original marks sheet on or before 15<sup>th</sup> October, 2023, otherwise, the admission will be cancelled.
- vii. A declaration from the students that neither of the parents (father or mother) of the students is an employee of State Govt., Central Govt. Department or its undertaking. Such form shall be devised by the concerned Registers/ Principal. If such a declaration is found to be false, the admission shall be cancelled and fee shall be realized from such students.



(3)

6. **Power of Admission Committees:** The Admission Committees of the concerned Colleges and Universities shall have the power to enquire into the income of the family in case of doubt in regard to students and if the committee is of the view that the income of the parents exceed Rs. 2.00 lakh, the committee may recommended cancellation of admission notwithstanding documents submitted by the student. Such enquiry may commence suo moto by the institute or on a complaint received against any student availing benefit under this scheme. The Category of Institutes coming under the purview of the Scheme. Shall constitute such committees comprising of Senior Teachers. The Principal/Registrar of the institution shall observe due diligence and will not allow any undeserving candidates. The Director of Higher Education will make random check of income certificate and disciplinary action may be taken against the student/ official or principal.

7. **Fee to be Waiver under the Scheme:**

Year	Category of Admission	Nature of Fees to be Waived
1 <sup>st</sup> Year/ New Admission	Higher Secondary, B.A./B.Sc./B.Com./ and M.A./M.Sc./M.Com. Session 2023-24	All Fees that a College or University realizes from students in Normal Course rate not to exceed than the fee realized last year i.e. 2022-23 session. Colleges will realize only Magazine fees, Games & Sports fees and College Week Fees. All other fees will be exempted. This benefit will accrue to those students who were admitted under this scheme during 2021-22 and 2022-23 session whose parental annual income less than Rs. 2.00 lakh from all sources.
2 <sup>nd</sup> year and 3 <sup>rd</sup> admission	For those admitted in B.A./B.Sc./B.Com with no fee during the session 2021- 22 and 2022-23.	
Final year admission	M.A./M.Sc./M.Com for those admitted with no fee during the session 2022-23	

8. **Duties and Responsibilities if Students availing the Scheme:**

Students seeking admission into 1<sup>st</sup> year will plant a sapling at his/her College or at his /her home and shall give photograph of the same to the college. The student has to nurse the sapling and while seeking admission into second year shall give photograph or the same tree that was planted during previous year. A Scrutiny Committee shall be constituted comprising teacher which will examine the photograph and will assess the genuineness of the photograph and growth of the plant. Only on receipt of recommendation from the Committee, the student can avail subsequent year fee waive. This will be effective from the session 2023 (applicable to those who benefited under the scheme during 2021-22 and 2022-23 session). Students availing the fee waiver benefit during the Current Year shall submit photograph of the sapling planted by them earlier to the College authority and the college authority shall scrutinize the authenticity of the same and allow the candidate accordingly.

9. **Responsibility of College and Universities:** All Colleges and Universities will be required to upload the names of students admitted availing fee waiver benefit, in this respective website.

(4)

10. Marking at the reverse of Mark sheet of candidate given free admission:

- The Colleges giving free admission under this scheme give one endorsement at the reverse of relevant mark sheet of the student so that the student does not seek free admission in multiple Colleges.
- The Colleges and Universities will devise Rubber seal and use the seal at the reverse of mark sheets of the beneficiary students.

The Colleges and Universities will send the requirement for reimbursement of fund in prescribed proforma together with name of students availing the benefit under the scheme within 45 days of admissions so that the Director can move Govt. for release of fund to institutes.

Signed by Narayan Konwar

Date: 14-08-2023 19:08:20

Secretary to the Govt. of Assam.  
Higher Education Department.

Memo No : ECF No. 255584-A

Copy forwarded for information and necessary action to:

1. The P.S. to the Hon'ble Chief Minister, Assam for kind appraisal of Hon'ble Chief Minister.
2. The P.S. to the Hon'ble Minister, Education, Assam for kind appraisal of Hon'ble Minister.
3. P.S. to the Addl. Chief Secretary to the Govt. of Assam, Higher Education Department for kind appraisal.
4. P.S. to the Commissioner & Secretary to the Govt. of Assam, Finance Department for kind appraisal.
5. The Director of Higher Education, Assam for necessary action: He will communicate the order to all the Principals through posting it in his website.
6. The Director of Information & Public Relations Assam for wide publicity.
7. Guard file.

Signed by Geeta Kundu  
Chakraborty

Date: 16-08-2023 12:25:57

Joint Secretary to the Govt. of Assam.  
Higher Education Department.